

TUESDAY, OCTOBER 18, 2022

Pursuant to law, the Board of Commissioners met on Tuesday, October 18, 2022 at 9:00 a.m. in the Board of Commissioner's Room and were called to order by the Chairperson.

Pledge of Allegiance

Invocation

PRESENT: Margaret Batzer, Jeff Dontz, Karen Goodman, Eric Gustad, Nikki Koons and Richard Schmidt

ABSENT: Pauline Jaquish

APPROVE MEETING AGENDA

Moved by Schmidt, seconded by Koons to approve the Meeting Agenda as amended.

Motion Carried

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CONSENT AGENDA

Moved by Goodman, seconded by Schmidt to approve the Consent Agenda which includes the minutes of the September 27, 2022 Board meeting and the October 2022 monthly appropriations and fund transfers.

YEAS: 6 Batzer, Dontz, Goodman, Gustad, Koons, Schmidt
NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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PUBLIC COMMENT

Sammie Lukaskiewicz, Executive Director for Manistee County Visitors Bureau.

WAYS & MEANS COMMITTEE REPORT/OCTOBER 13, 2022

Richard Schmidt presented the Ways & Means Committee Report of October 12, 2022.

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FINANCE REPORT

Board of Commissioners
Manistee County
Manistee, Michigan 49660

We hereby submit claims for September 1, 2022 through September 30, 2022, and a summary of the On-Demand checks for their review and approval. The totals are as follows:

101 General Fund	\$224,417.97
201 County Road Fund.....	0.00
208 Parks/Recreation Trails Fund	0.00
215 Friend of the Court Fund	0.00
216 Department Contingency Fund.....	0.00
220 Local Revenue Sharing Grant Fund	0.00
225 Recycling Fund.....	10,054.00
234 Judicial Technology Fund	0.00
235 District Court Services Fund	0.00
236 Maintenance of Effort Fund	7,311.53
238 Land Bank Authority Fund.....	554.25
239 NF&W Foundation Grant.....	0.00
241 AIS Grant Fund	0.00
242 Bear Lake Improvement Fund.....	0.00
243 Brownfield Redevelopment Authority Fund	0.00
244 Brownfield Redevelopment-Joslin Cove.....	4,105.04
245 Public Improvement Fund	0.00
246 Township Improvement Revolving Fund.....	0.00
251 Capital Improvement Fund.....	13,500.00
252 PRE Audit Fund	18.46
253 Remonumentation Fund	0.00
254 Medical Care Depreciation Fund.....	0.00
255 Brownfield Site Assessment Fund.....	0.00
256 Register of Deeds Automation Fund.....	300.00
257 Budget Stabilization Fund	0.00
258 Community Emergency Response Team (CERT)	0.00
259 Indigent Defense Fund	1,815.67
260 Health Insurance Fund.....	130,433.27
261 9-1-1 Service Fund	0.00
262 Dive Equipment Fund.....	0.00
263 Sheriff's Office Forfeited Assets Fund.....	0.00
264 Family Counseling Services Fund.....	0.00
265 Juvenile Drug Court Fund	0.00
266 Law Enforcement Training Fund	1,125.00
267 Concealed Pistol Licensing Fund	0.00
268 Homeland Security Grant Fund.....	0.00
269 Law Library Fund.....	2,778.67
270 Corrections Officer Training Fund	0.00
271 County Library Fund	0.00
272 County Library Trust Fund.....	0.00
273 Technology Fund.....	0.00
274 OHSP Grant Funds	0.00
275 Dial-A-Ride Fund	0.00
276 Forestry Fund.....	0.00
277 Air Photo Fund	0.00
278 LEPC Grant Fund	0.00
279 Economic Development - Housing Fund	0.00
280 MSHDA Grant Fund	0.00
281 Law Enforcement Technology Fund	0.00
282 Care Act Fund.....	0.00
283 F.I.A. Benzie County.....	0.00
284 Community Corrections Fund	854.14

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285 Drunk Driving Case Flow Fund..	0.00
286 Juvenile Intervention Fund	0.00
287 Juvenile Accountability Fund.....	0.00
290 Department of Human Services Fund	0.00
292 Child Care Fund	5,505.84
293 Soldiers & Sailors Relief Fund.....	601.46
294 Veterans Trust Fund	0.00
295 Airport Authority Fund.....	35,664.41
296 Juvenile Justice Fund.....	0.00
297 Compensated Services Fund.....	149,102.62
298 County Employee Separation Fund.....	0.00
299 Unemployment Fund	0.00
356 Fair Board Debt Fund	0.00
360 9-1-1 Expansion Construction Fund.....	0.00
361 Jail Expansion Construction Fund.....	0.00
362 Jail Building Bond.....	0.00
368 Library Loan Fund.....	0.00
369 Building Authority Debt Fund.....	0.00
370 County Road Building Debt Fund.....	0.00
461 Building Authority Construction Fund.....	0.00
462 County Road Construction Fund	0.00
512 Medical Care Facility Fund	0.00
516 Delinquent Tax Revolving Fund	0.00
606 Tax Revolving Fund	0.00
609 2009 Tax Revolving Fund	0.00
610 2010 Tax Revolving Fund	0.00
611 2011 Tax Revolving Fund	0.00
612 Delinquent Taxes.....	0.00
613 2013 Tax Revolving Fund.....	0.00
614 2014 Tax Revolving Fund.....	0.00
615 2015 Tax Revolving Fund.....	0.00
616 2016 Tax Revolving Fund	0.00
617 2017 Tax Revolving Fund	0.00
618 2018 Tax Revolving Fund.....	0.00
618 2018 Tax Revolving Fund.....	0.00
619 2019 Tax Revolving Fund.....	0.00
620 Foreclosure Fund	217,798.05
701 Trust and Agency	8,680.78
702 OPEB Trust Fund	19,033.28
801 Drain Fund.....	0.00

Total: \$853,654.44

(includes 2 acct. payable runs; on demand checks):

Payroll for the period of September 1, 2022 thru September 30, 2022 + \$792,977.41

(includes 3 payrolls)

Employee Separation

Anna Coe

Candace Cote

Gabriel Mattice.....

Total to be Claimed and allowed October 18, 2022 \$ 1,646,631.85

Moved by Schmidt, seconded by Batzer to approve the on-demand checks, bills and payroll,

be accepted in the amount of \$1,646,631.85; and that the same be placed on file.

YEAS: 6 Dontz, Goodman, Gustad, Koons, Schmidt, Batzer

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NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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PAYMENT OF UNUSED ACCUMULATED VACATION AND PERSONAL TIME

Moved by Schmidt, seconded by Batzer to approve payment for unused accumulated vacation and personal hours to David Bottrell, who resigned as a Sheriff Deputy effective August 31, 2022 = \$1,924.90; to be paid from the Employee Separation Fund.

YEAS: 6 Goodman, Gustad, Koons, Schmidt, Batzer, Dontz
NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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Moved by Schmidt, seconded by Gustad to approve payment for unused accumulated vacation and personal hours to Megan Prielipp, who resigned as the Juvenile Case Worker, effective September 26, 2022 = \$199.53; to be paid from the Employee Separation Fund.

YEAS: 6 Gustad, Koons, Schmidt, Batzer, Dontz, Goodman
NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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2022 COUNTY APPORTIONMENT REPORT

Moved by Schmidt, seconded by Batzer that Manistee County accept the 2022 Apportionment Report as prepared and presented by the Equalization Director, and that the same be approved and the millage rates within the report be thereby levied on the taxable value of their respective taxing jurisdictions.

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YEAS: 6 Koons, Schmidt, Batzer, Dontz, Goodman, Gustad
NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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**FY 2022 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)
AGREEMENT**

Moved by Schmidt, seconded by Batzer to approve the State of Michigan Fiscal Year 2022
Emergency Management Performance Grants (EMPG) Grant Agreement.

YEAS: 6 Schmidt, Batzer, Dontz, Goodman, Gustad, Koons
NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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RFP FOR AUDITING SERVICES

Moved by Schmidt, seconded by Batzer to approve a one (1) year contract for auditing
services with Gabridge & Co., in the amount not to exceed \$30,960.00.

YEAS: 6 Batzer, Dontz, Goodman, Gustad, Koons, Schmidt
NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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Moved by Schmidt, seconded by Batzer to accept the Ways & Means Committee Minutes of
October 18, 2022.

Motion Carried

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DEPARTMENT OF HEALTH AND HUMAN SERVICES APPOINTMENT

One (1) vacancy to fill a three (3) year term beginning November 1, 2022 and expiring October 31, 2025.

Moved by Goodman, seconded by Koons to appoint Larry Bielski to the Department of Health and Human Services Board to fill a three (3) year term beginning November 1, 2022 and expiring October 31, 2025.

YEAS: 6 Dontz, Goodman, Gustad, Koons, Schmidt, Batzer
NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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DTE ENERGY

Jonathon Wilson, DTE Entergy, Regional Affairs, appeared before the Board to request a Letter of Support for a possible gas line extension to serve Northern Manistee County.

Moved by Goodman, seconded by Gustad to provide a Letter of Support for a possible gas line extension to serve Northern Manistee County.

YEAS: 6 Goodman, Gustad, Koons, Schmidt, Batzer, Dontz
NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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PUBLIC SAFETY COMMITTEE MINUTES/OCTOBER 7, 2022

Karen Goodman presented the Public Safety Committee meeting minutes of October 7, 2022.

No Action Items.

Moved by Goodman, seconded by Batzer to approve the Public Safety Committee meeting minutes of October 7, 2022.

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Motion Carried

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MISCELLANEOUS CONTROLLER AND BOARD ITEMS

LOCAL ASSISTANCE AND TRIBAL CONSISTENCE FUND (LATCF) GRANT

Moved by Batzer, seconded by Goodman to approve that Lisa Sagala, County Administrator/Controller, be allowed to apply for the Local Assistance and Tribal Consistency Fund (LATCF) Grant in the amount of \$189,959.44.

YEAS: 6 Gustad, Koons, Schmidt, Batzer, Dontz, Goodman
NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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RESOLUTION #2022-12

MANISTEE COUNTY BOARD OF COMMISSIONERS

OPERATION GREEN LIGHT FOR VETERANS

At a regular meeting of the Manistee County Board of Commissioners held in the Manistee County Courthouse & Government Center, 415 Third Street, Manistee, Michigan, on the 18th day of October, 2022.

PRESENT: Batzer, Dontz, Goodman, Gustad, Koons, Schmidt

ABSENT: Jaquish

The following resolution was offered by Koons and seconded by Gustad:

WHEREAS, the residents of Manistee County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Manistee County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran

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Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Manistee County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Manistee County hereby declares from October through Veterans Day, November 11th 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Manistee County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

Moved by Koons, seconded by Gustad to approve Resolution #2022-12 Operation Green Light for Veterans.

YEAS:	6	Koons, Schmidt, Batzer, Dontz, Goodman, Gustad
NAYS:	0	None
ABSENT:	1	Jaquish

Motion Carried

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AMENDMENTS TO THE MANISTEE COUNTY
ADDRESS ORDINANCE OF MARCH 1985

Public Hearing was held at the September 27, 2022, Manistee County Board of Commissioners meeting. No vote was held after returning to regular session from public hearing to adopt the amendments to the Manistee County Address Ordinance of March 1985.

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Moved by Batzer, seconded by Schmidt to adopt the amendments of the Manistee County Address Ordinance of March 1985 as presented at the September 27, 2022 Manistee County Board of Commissioners meeting.

YEAS: 6 Schmidt, Batzer, Dontz, Goodman, Gustad, Koons
NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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APPLICATION FOR MINGER GRANT

Moved by Schmidt, seconded by Koons to approve the application for the Minger grant, in the amount of \$53,000, as a 10% grant match toward the NOFO grant.

YEAS: 6 Batzer, Dontz, Goodman, Gustad, Koons, Schmidt
NAYS: 0 None
ABSENT: 1 Jaquish

Motion Carried

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STRATEGIC PLAN UPDATE

The Strategic Plan Goal #5 was updated.

DISTRICT HEALTH DEPARTMENT #10 ANNUAL REPORT

Kevin Hughes, District Health Department #10, Health Officer and Michael Kramer, Environmental Health Director appeared before the board to present their annual report.

PUBLIC COMMENT

None.

Adjourn at the Call of the Chair at 10:42 a.m.

Lindsey Marquardt Clerk